

## 1.0 AIMS

The purpose of this procedure is to provide confirmation of Aboriginal identity in an open, honest and timely manner.

Aboriginal Identity:

The following criteria must be met:

1. Must be of Aboriginal descent
2. Must identify as an Aboriginal
3. Must be accepted as an Aboriginal by the community in which they live

Only Aboriginal people can determine who is an Aboriginal person and who is not.

## ACTIONS AND RESPONSIBILITIES

### 1.1 Proof of Aboriginality request

When a request for Proof of Aboriginal identity is received it must be dealt with in a timely manner and lodged at the following Board Meeting which is held each month.

When considering whether to confirm Aboriginality, it must be ensured that those being confirmed are of Aboriginal descent.

A Family Tree showing 4 plus generations should accompany the application showing:

1. Family name – who is your mob?
2. Where are you from – where is your mob from?
3. What is your involvement in Aboriginal community events?
4. Can someone from the community vouch for your cultural identity?

All applicants are to provide proof of identity when the application is lodged: i.e. drivers licence, 18+ card, learners permit, birth certificate etc

If the applicant is known to the Board of Directors or the local community, they then may choose to approve the application without the Family Tree being produced.

To approve the application, the Board needs to ensure the following information is supplied on the form:

1. Signature of Authorised Member (Director/CEO)
2. Date of Approval – to be the same as the Board Meeting
3. Common Seal applied
4. Date of Board Meeting

If the applicant is unknown in the local community, the Board may request a letter from the community in which the applicant is known.

Confirmation should NOT be endorsed unless there is evidence that the applicant is of Aboriginal descent.

A Register of approved applications that confirm Aboriginality be maintained which includes a copy of the Authorised “Proof of Identification/Aboriginality” and the lodgement/application documents.

## **2.0 REFERENCES & RELATED DOCUMENTS**

Proof of Aboriginality request



## PROOF OF IDENTIFICATION/ABORIGINALITY

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Contact Number: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Address: \_\_\_\_\_

Guardian Details (*if under 18*):

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Contact Number: \_\_\_\_\_

Relationship to Applicant: \_\_\_\_\_  
\_\_\_\_\_

I am writing to confirm that the above applicant is known to this organisation and is accepted and recognised as an Aboriginal person.

Should you require any further information please contact Moorditj Koort Aboriginal Corporation on (08) 6174 7000.

Kind Regards,

Director Name: \_\_\_\_\_ Date:                    /   /

Director Sign: \_\_\_\_\_

Director Name: \_\_\_\_\_ Date:                    /   /

Director Sign: \_\_\_\_\_

Chairperson Name: \_\_\_\_\_ Date:                    /   /

Chairperson Sign: \_\_\_\_\_

## Family Tree:

**Applicant:** \_\_\_\_\_

**Parents:**      **Father:** \_\_\_\_\_  
                     **Mother:** \_\_\_\_\_

**Grand Parents: Paternal (fathers side)**  
                     **Grandfather:** \_\_\_\_\_  
                     **Grandmother:** \_\_\_\_\_

**Maternal (mothers side)**  
**Grandfather:** \_\_\_\_\_  
**Grandmother:** \_\_\_\_\_

**Great Grand Parents:**  
**Paternal (fathers side)**  
**G Grandfather:** \_\_\_\_\_  
**G Grandmother:** \_\_\_\_\_

**G Grandfather:** \_\_\_\_\_  
**G Grandmother:** \_\_\_\_\_

**Maternal (mothers side)**  
**G Grandfather:** \_\_\_\_\_  
**G Grandmother:** \_\_\_\_\_

**G Grandfather:** \_\_\_\_\_  
**G Grandmother:** \_\_\_\_\_

**Great/Great Grand Parents:**  
**Paternal (fathers side)**  
**GG Grandfather:** \_\_\_\_\_  
**GG Grandmother:** \_\_\_\_\_

**GG Grandfather:** \_\_\_\_\_  
**GG Grandmother:** \_\_\_\_\_

**GG Grandfather:** \_\_\_\_\_  
**GG Grandmother:** \_\_\_\_\_

**GG Grandfather:** \_\_\_\_\_  
**GG Grandmother:** \_\_\_\_\_

**Maternal (mothers side)**  
**GG Grandfather:** \_\_\_\_\_  
**GG Grandmother:** \_\_\_\_\_

**GG Grandfather:** \_\_\_\_\_  
**GG Grandmother:** \_\_\_\_\_

**GG Grandfather:** \_\_\_\_\_  
**GG Grandmother:** \_\_\_\_\_

**GG Grandfather:** \_\_\_\_\_  
**GG Grandmother:** \_\_\_\_\_

## Family & Community Information

Where are you from – where is your mob from?

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What is your involvement in Aboriginal community events?

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Can someone from the community vouch for your cultural identity?

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\_\_\_\_\_  
Signature of Applicant

\_\_\_\_/\_\_\_\_/\_\_\_\_  
Date

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### Official Use Only

Identification provided at time of application:

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Date Application Received:

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Date of next Board Meeting:

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